



# Churchill Spirit Holiday Market & Crafts Show

## December 11&12, 2015

---

Event: Churchill High School Spirit Holiday Market & Crafts Show

When: December 11 (Teacher Preview Night) & December 12 (General Public)

Event Time: Friday 4:30-7:30 pm and Saturday 9:00-5:00 pm

Set up: Friday, December 11 starting at 3:00 pm or Saturday, December 12 at 7:30 am

Where: Churchill High School Cafeteria, 12049 Blanco Road, San Antonio, TX 78216

Purpose: Our fund-raising efforts help support our spirit groups (Cheerleaders and Dance Team) by providing funds for purchasing of uniforms/costumes, equipment, competition fees and travel expenses. Both groups will be attending a National Competition in Orlando, Florida and they need your help to get there and accomplish their competitive goals as a team.

Website: [www.chargercraftfair.weebly.com](http://www.chargercraftfair.weebly.com)

*Dear Exhibitor,*

***The Churchill High School Dance Team and Cheerleaders cordially invite you to become a participant in our Holiday Market and Crafts Show. We are looking for approximately 100 exhibitors to join us for this wonderful event! Please read the Entry Rules and Information sheet for further details about our event. If you are interested in becoming a participant, please fill out the Application and return it to the address listed below.***

***We look forward to hearing from you soon. Please feel free to call us or send us an email if you have any questions.***

*Sincerely,*

***Brooke McGilloway, Dance Director***

***[bmcgil@neisd.net](mailto:bmcgil@neisd.net)***

***210-356-0104***

***Ashley Carswell, Cheer Coach***

***[acarsw@neisd.net](mailto:acarsw@neisd.net)***

***210-356-0088***

## Entry Rules and Information

- Entry Fees \$50.00 per 10' x 10' space (2 days)
- Double or triple space available at the same fee per space
- Participants must furnish their own display materials and equipment.
- 1 table and 2 chairs will be provided if needed. If not, please indicate this on your application.
- Extra tables are available if needed for \$10.00 per table. Please indicate this on your application.
- All tables must be covered and draped.
- Electricity will be provided free of charge to the best of our ability, without guarantee. Please request this on your application. \*\* You must provide your own extension cords\*\*
- Applications will be considered incomplete until all information (application, release acknowledgment, and payment) is received.
- A confirmation email will be sent acknowledging your participation.

### Participation Expectations

- Registered participants are encouraged to participate in the show both days.
- We asking vendors to donate on a voluntary basis 1 item to be placed in a Silent Auction at the event.
- Registered participants are expected to remain open for business until the show's closing time. Tear down may begin on Saturday at 4:45 p.m.
- Cancellation: Please notify Brooke McGilloway by mail or email. If notification is received on or before November 13, 2015, entry fee will be refunded. After November 13, entry fee will be refunded only if your cancelled registration can be replaced by another participant.
- The premises are expected to be vacated by 6:30 p.m. on Saturday, December 12, 2015.
- Unloading and setting up may start after 3:00 p.m. on Friday, December 11 and 7:30 a.m. on Saturday, December 12; a limited number of students will be available to help you unload Friday and Saturday morning.
- Please remember to display your items within your own indoor space.
- Display areas will be secured in the evening and security will be provided.
- Although it may not always be possible, we will make every effort to keep exhibitors with similar items separated in our show.
- The director/administrator reserves the right to remove any objectionable items which violate community standards of decency.
- Parking is free for all.
- Event advertising is through news media, social media, flyers, posters, banners, and portable signs.
- Show management assumes NO responsibility for Texas Sales Tax Collection.
- Please remember all student/adult workers are strictly volunteers as this is a fundraiser for the Churchill High School Spirit Organization.

